

2 March 2026

Dear Parent/Carer,

Welcome to Trafalgar School! I am delighted to have been notified by Portsmouth City Council of your child's placement with us at Trafalgar School for September 2026. I am writing to inform you about important dates relating to your child's transition to secondary school.

You are warmly invited to attend our New Intake Parents' Evening on Thursday 16th April 2026. This will be an excellent opportunity to talk to members of the Senior Leadership Team and receive important information about Trafalgar School.

We will be holding two induction days for your child as we are eager for them to experience life at Trafalgar School. This will give them a chance to attend lessons and meet a large number of our staff and students.

New Intake Parents' Evening, Thursday 16th April 2026

The programme for the evening is as follows:

6.00pm	Presentation with the Head of School, Miss G Pearse
6.30pm – 7.00pm	Opportunity to meet the Senior Leadership Team and ask any questions that have not been answered.

Induction days, Monday 29th and Tuesday 30th June 2026

Your child will need to arrive at Trafalgar School both mornings by 8.45am and will be dismissed at 2.30pm. They will be expected to attend in their usual school uniform, equipped with the following: pen, pencil, ruler and rubber in a pencil case. Any student entitled to a free school meal will be provided with a packed lunch at lunch time. All other students will be required to bring their own lunch. We operate a cashless system, so no food can be purchased during induction days, but water will be available.

Finally, to support your child's smooth transition to secondary school, there is a lot of information we will require from you! You will soon receive an email from our management information system, Arbor, which will include a link to our Microsoft Admissions form. Please ensure that you complete this form in full.

There will also be further opportunities for you and your child to visit the school, including a 1:1 meeting with a senior member of staff.

We look forward to seeing you and your child soon.

Yours sincerely



Miss G Pearse
Head of School